

ANTI- RAGGING



IDEAL INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada)

Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 09.11.2020

CIRCULAR

A meeting of Anti- Ragging cell (ARC) is scheduled to be held on 12th November 2020 in the Conference Hall at 11:00 A.M. All the committee members are here by informed to attend the meeting without fail,

Please follow Covid Protocol.

Agenda:

1. Measures to create awareness about the existence of the committee in the college.
2. Updating the committee members on functioning of the committee and the role of its members.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. K. Srihari Varma	H & BS., Prof	Convener	
2.	Smt. T.B. N. Satya Sirisha	CE., Asst .Prof	Member	
3.	Sri. D. Madhu	EEE., Asst .Prof	Member	
4.	Sri. Ch.Raju	ME., Asst .Prof	Member	
5.	Sri.V. K.A.S. Krishnan	ECE., Asst .Prof	Member	
6.	Smt. R.V.V. Gani Lakshmi	CSE., Asst .Prof	Member	
7.	Kum. V. S. G. Iswarya	H & BS., Asst .Prof	Member	

PRINCIPAL

Principal
IDEAL INSTITUTE OF TECHNOLOGY
Vidyutnagar, KAKINADA.



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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 12.11.2020

MINUTES OF THE MEETING

Today on 12.11.2020 from 11:00 am onwards a meeting of " Anti-Ragging Cell (ARC)" held at the Conference Hall to discuss the following agenda in presence of the following members.

1. Principal gave opening remarks to the members and explained the responsibility and functionality of the cell to the committee members.
2. Principal instructed to create awareness to the students and staff about Anti- Ragging Cell.
3. Principal addressed the committee members to use website for any complaints.
4. The committee discussed the grievances / suggestions received and way to resolve/implement them.
5. Measures to create awareness about the existence of the committee in college.
6. Updating the committee members on functioning of the committee and the role of its members.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth	Principal	Chairperson	
2.	Dr. K. Srihari Varma	H & BS., Prof	Convener	
3.	Smt. T.B. N. Satya Sirisha	CE., Asst .Prof	Member	
4.	Sri. D. Madhu	EEE., Asst .Prof	Member	
5.	Sri. Ch.Raju	ME., Asst .Prof	Member	
6.	Sri.V. K.A.S. Krishnan	ECE., Asst .Prof	Member	
7.	Smt. R.V.V. Gani Lakshmi	CSE., Asst .Prof	Member	
8.	Kum. V. S. G. Iswarya	H & BS., Asst .Prof	Member	
9.	E Ch N S M S V Surya Teja	IV C.S.E	Student Member	
10.	Katta Suvarchala Anjani	III C.E	Student Member	
11.	Vasamsetti Sri Divya	III C.S.E	Student Member	

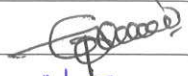


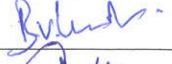

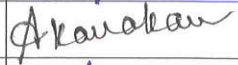


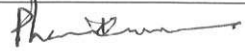
S.No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth	Principal	Chairperson	
2.	Sri. K. Saibabu	Asst. Prof. in Lib.Sci	Convener	



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3.	Sri. G. Kasiyya	Asst. Prof. in PD	Member	
4.	Sri. S. D. Nazeer Ahmed	CE., Asst .Prof	Member	
5.	Sri. G. Ravi Kumar	ME., Asst .Prof	Member	
6.	Sri. B. V. Kalyan Ram	ECE., Asst .Prof	Member	
7.	Smt. M. Jayasree	CSE., Asst .Prof	Member	
8.	Smt. A. Kanakam	H & BS., Asst .Prof	Member	
9.	T Sai Lavanya Tulasi	II C.E	Student Member	
10.	Kella Manjunath	II E.E.E	Student Member	
11.	M Vijay Sai Phani Kumar	II M.E	Student Member	



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Date: 08.09.2019

MINUTES OF THE MEETING

Minutes of the meeting was held on 06th September 2019 at Conference Hall at 11:00 A.M.

1. The Principal welcome all the committee members.
2. The Principal requested to intimate the members that the Institution has a transparent mechanism for timely Redressal of student protection against ragging
3. Principal gave opening remarks to the members and explains the responsibility and functionality of the Anti -Ragging cell to committee members.
4. Principal instructed to create awareness among the students and staff about Anti-Ragging
5. Few Students from all the branches are the members of this Anti-Ragging Committee.

The members of the Anti- Ragging committee & Anti- Ragging Squad are attended the meeting is as follows:

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth	Principal	Chairperson	T. Srikanth
2.	Dr. K. Srihari Varma	H & BS., Prof	Convener	Dr. K. Srihari Varma
3.	Smt. T.B. N. Satya Sirisha	CE., Asst .Prof	Member	Smt. T.B. N. Satya Sirisha
4.	Sri. D. Madhu	EEE., Asst .Prof	Member	D. Madhu
5.	Sri. Ch.Raju	ME., Asst .Prof	Member	Ch. Raju
6.	Sri.V. K.A.S. Krishnan	ECE., Asst .Prof	Member	V. K.A.S. Krishnan
7.	Smt. R.V.V. Gani Lakshmi	CSE., Asst .Prof	Member	R.V.V. Gani Lakshmi
8.	Kum. V. S. G. Iswarya	H & BS., Asst .Prof	Member	V. S. G. Iswarya
9.	Sana Sriram	IV M.E	Student Member	Sana Sriram
10.	B Chaitanya Sri Anusha	IV E.C.E	Student Member	Anusha
11.	Daliparthi Jyothi Kiran	II E.E.E	Student Member	Jyothi Kiran
12.	Annamneedi Mahasri	II M.E	Student Member	A. Mahasri



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ANTI-RAGGING SQUAD

S.No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth	Principal	Chairperson	T. Srikanth
2.	Sri. K. Saibabu	Asst. Prof. in Lib.Sci	Convener	K. Saibabu
3.	Sri. G. Kasiyya	Asst. Prof. in PD	Member	G. Kasiyya
4.	Sri. S. D. Nazeer Ahmed	CE., Asst .Prof	Member	S. D. Nazeer
5.	Sri. G. Ravi Kumar	ME., Asst .Prof	Member	G. Ravi Kumar
6.	Sri. B. V. Kalyan Ram	ECE., Asst .Prof	Member	B. V. Kalyan Ram
7.	Smt. M. Jayasree	CSE., Asst .Prof	Member	M. Jayasree
8.	Smt. A. Kanakam	H & BS., Asst .Prof	Member	A. Kanakam
9.	Nagulla Gopi Kiran	III E.E.E	Student Member	M. G. Kiran
10.	Ganja Sai Mahesh	III M.E	Student Member	Sai Mahesh
11.	Kammila Lalitha	II E.C.E	Student Member	K. Lalitha
12.	Vasamsetti Sri Divya	II C.S.E	Student Member	Sri Divya



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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 04.09.2019

CIRCULAR

A meeting of Anti- Ragging is scheduled to be held on 06th September 2019 in the Conference Hall at 11:00 A.M. All the committee members are here by informed to attend the meeting without fail.

Agenda:

1. Measures to create awareness about the existence of the committee in the college.
2. Updating the committee members on functioning of the Anti-Ragging committee and the role of its members.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. K. Srihari Varma	H & BS., Prof	Convener	
2.	Smt. T.B. N. Satya Sirisha	CE., Asst .Prof	Member	
3.	Sri. D. Madhu	EEE., Asst .Prof	Member	
4.	Sri. Ch.Raju	ME., Asst .Prof	Member	
5.	Sri.V. K.A.S. Krishnan	ECE., Asst .Prof	Member	
6.	Smt. R.V.V. Gani Lakshmi	CSE., Asst .Prof	Member	
7.	Kum. V. S. G. Iswarya	H & BS., Asst .Prof	Member	

ANTI-RAGGING SQUAD

S.No	Name of the Member	Department/ Designation	Designation	Signature
1.	Sri. K. Saibabu	Asst. Prof. in Lib.Sci	Convener	
2.	Sri. G. Kasiyya	Asst. Prof. in PD	Member	
3.	Sri. S. D. Nazeer Ahmed	CE., Asst .Prof	Member	
4.	Sri. G. Ravi Kumar	ME., Asst .Prof	Member	
5.	Sri. B. V. Kalyan Ram	ECE., Asst .Prof	Member	
6.	Smt. M. Jayasree	CSE., Asst .Prof	Member	
7.	Smt. A. Kanakam	H & BS., Asst .Prof	Member	

PRINCIPAL



IDEAL INSTITUTE OF TECHNOLOGY

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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 20.07.2018

MINUTES OF THE MEETING

Chairperson of the committee welcomed the members and discussed the following points to curb the ragging.

1. It is the responsibility of the seniors to guide the fresher's whenever they approach them.
2. As responsible members of the college seniors must help and cooperate with the junior's.
3. It is also the responsibility of the senior students to involve their juniors in all kinds of activities.
4. Senior must ensure that no ragging is taking place anywhere in the campus.
5. If any incident of ragging occurs it is the duty of senior students to bring it to the notice of higher officials.
6. As per the guidelines of hon'ble supreme court of India and the directions of UGC, students are instructed to submit an Anti-Ragging affidavit separately by students and parents.
7. To establish cordial relationship between senior and junior students, the Fresher's day is to be organized tentatively in the last week of August 2018.
8. To create awareness on ragging and its consequences planned to conduct a meeting with district level police officers.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth	PRINCIPAL	Chairperson	
2.	Dr. K. Srihari Varma	H & BS., Prof	Convener	
3.	Sri. B. Leela Krishna	CE., Asst .Prof	Member	
4.	Sri. G. Ravi Kumar	EEE., Asst .Prof	Member	
5.	Sri. N. Raja Naidu	ME., Asst .Prof	Member	
6.	Sri.V. K.A.S. Krishnan	ECE., Asst .Prof	Member	
7.	Smt. R.V.V. Gani Lakshmi	CSE., Asst .Prof	Member	
8.	Sri. D. P. S. Kiran	H & BS., Asst .Prof	Member	
9.	M V Rama Padmanabham	III M.E	Student Member	
10.	Chundru Srinivas	III E.C.E	Student Member	
11.	Gundra Bharathi Ramya	IV E.C.E	Student Member	



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S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth	PRINCIPAL	Chairperson	T. Srikanth
2.	Sri. K. Saibabu	Asst. Prof. in Lib.Sci	Convener	K. Saibabu
3.	Sri. G. Kasiyya	Asst. Prof. in PD	Member	G. Kasiyya
4.	Sri. M. Venkata Rao	CE., Asst .Prof	Member	M. Venkata Rao
5.	Sri. M. Jagadeesh	EEE., Asst .Prof	Member	M. Jagadeesh
6.	Kum. K. Vijaya	ME., Asst .Prof	Member	K. Vijaya
7.	Sri. B. V. Kalyan Ram	ECE., Asst .Prof	Member	B. V. Kalyan Ram
8.	Smt. S. Indira Spandana	CSE., Asst .Prof	Member	S. Indira Spandana
9.	Sri.K.V.R.K.M.Gangadhara Rao	H & BS., Asst .Prof	Member	K.V.R.K.M.G. Rao
10.	Sana Sriram	II M.E	Student Member	Sriram
11.	Burra Chaitanya Sri Anusha	II E.C.E	Student Member	Anusha
12.	Sirivela Sri Vidhyadhar	III C.E	Student Member	Vidhyadhar



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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 17.06.2018

CIRCULAR

It is hereby informed to all the members of Anti-Ragging including squad to attend a meeting on 19th June 2018 at 11:00A.M in Principal Chamber without fail.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. K. Srihari Varma	H & BS., Prof	Convener	
2.	Sri. B. Leela Krishna	CE., Asst .Prof	Member	B. Leela Krishna
3.	Sri. G. Ravi Kumar	EEE., Asst .Prof	Member	G. Ravi Kumar
4.	Sri. N. Raja Naidu	ME., Asst .Prof	Member	N. Raja
5.	Sri.V. K.A.S. Krishnan	ECE., Asst .Prof	Member	V. Siva
6.	Smt. R.V.V. Gani Lakshmi	CSE., Asst .Prof	Member	R. Gani
7.	Sri. D. P. S. Kiran	H & BS., Asst .Prof	Member	Kiran

ANTI-RAGGRING SQUAD

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Sri. K. Saibabu	Asst. Prof. in Lib.Sci	Convener	
2.	Sri. G. Kasiyya	Asst. Prof. in PD	Member	
3.	Sri. M. Venkata Rao	CE., Asst .Prof	Member	M. Venkata Rao
4.	Sri. M. Jagadeesh	EEE., Asst .Prof	Member	M. Jagadeesh
5.	Kum. K. Vijaya	ME., Asst .Prof	Member	K. Vijaya
6.	Sri. B. V. Kalyan Ram	ECE., Asst .Prof	Member	B. V. Kalyan Ram
7.	Smt. S. Indira Spandana	CSE., Asst .Prof	Member	S. Spandana
8.	Sri.K.V.R.K.M.Gangadhara Rao	H & BS., Asst .Prof	Member	K.V.R.K.M.G. Rao

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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 22.07.2017

On 21st July Minutes of the meeting are as follows:

Chairperson of the committee welcomed the members and discussed the following points to curb the ragging.

1. It is the responsibility of the seniors to guide the fresher's whenever they approach them.
2. As responsible members of the college seniors must help and cooperate with the junior's.
3. It is also the responsibility of the senior students to involve their juniors in all kinds of activities.
4. Senior must ensure that no ragging is taking place anywhere in the campus.
5. If any incident of ragging occurs it is the duty of senior students to bring it to the notice of higher officials.
6. In accordance with the circular received dated 10th July 2017 from higher education department on curbing the menace of ragging in higher educational institutes awareness on Anti-Ragging p into be conducted
7. To establish cordial relationship between senior and junior students, the fresher's day is to be organized tentatively in the second week of September 2017.
8. To convene a meeting with the constituted members of Anti-Ragging Committee and Anti-Ragging squad on first week of August.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth	Principal	Chairperson	
2.	Dr. K. Srihari Varma	H & BS., Prof	Convener	
3.	Sri. B. Leela Krishna	CE., Asst .Prof	Member	
4.	Sri. G. Ravi Kumar	EEE., Asst .Prof	Member	
5.	Sri. N. Raja Naidu	ME., Asst .Prof	Member	
6.	Sri.V. K.A.S. Krishnan	ECE., Asst .Prof	Member	
7.	Smt. R.V.V. Gani Lakshmi	CSE., Asst .Prof	Member	
8.	Manepalli Ajay Karthik	IV C.S.E	Student Member	
9.	N Satya Manikanta Suvijay	III C.E	Student Member	
10.	B Sri Jaya Lakshmi Prasanna	III E.E.E	Student Member	



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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 18.07.2017

CIRCULAR

It is hereby informed to all the members of the Anti-Ragging Committee to attend a meeting on 21st July 2017 at 11:00A.M in principal chamber without fail.

Agenda:

1. Awareness created to the students about cell.
2. Reconstitution of the cell with new members of all departments.
3. Committee has to take care of all the issues related to ragging incidents.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. K. Srihari Varma	H & BS., Prof	Convener	
2.	Sri. B. Leela Krishna	CE., Asst .Prof	Member	
3.	Sri. G. Ravi Kumar	EEE., Asst .Prof	Member	
4.	Sri. N. Raja Naidu	ME., Asst .Prof	Member	
5.	Sri.V. K.A.S. Krishnan	ECE., Asst .Prof	Member	
6.	Smt. R.V.V. Gani Lakshmi	CSE., Asst .Prof	Member	
7.	Sri. D. P. S. Kiran	H & BS., Asst .Prof	Member	

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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 28.07.2016

CIRCULAR

It is to inform the members of **Anti Ragging Squad** to establish new measures for prohibiting, preventing and banning activities of Ragging Menace within and outside the campus in accordance with AICTE/ UGC Regulations, Hon'ble Supreme Court directives and State Act.

Followings are the members of the Squad:-

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Sri. K. Saibabu	Asst. Prof. in Lib.Sci	Convener	
2.	Sri. G. Kasiyya	Asst. Prof. in PD	Member	
3.	Kum. K. Lakshmi Satya	CE., Asst .Prof	Member	K.L.Satya
4.	Sri. G. Ravi Kumar	EEE., Asst .Prof	Member	G.Ravi Kumar
5.	Kum. K. Vijaya	ME., Asst .Prof	Member	K. Vijaya
6.	Sri. B. V. Kalyan Ram	ECE., Asst .Prof	Member	B.V.Kalyan Ram
7.	Smt. S. Indira Spandana	CSE., Asst .Prof	Member	S. Indira Spandana
8.	Sri.K.V.R.K.M.Gangadhara Rao	H & BS., Asst .Prof	Member	K.V.R.K.M.G.Rao

Duty of the Squad as follows:-

1. To be called upon to make surprise raids on hostels, and other places vulnerable to incidents and having the potential for ragging and shall be empowered to inspect such places.
2. To conduct an on-the-spot enquiry into any incidents of ragging referred to it by the Head of the Institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the **Anti-Ragging Committee** for action.

PRINCIPAL

Principal

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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 21.07.2016

Minutes of the Meeting

On 20th July 2016 minutes of the meeting are as follows

Chairperson of the committee welcomed the members and discussed the following points to curb the ragging.

1. It is the responsibility of the seniors to guide the fresher's whenever they approach them.
2. As responsible members of the college seniors must help and cooperate with the junior's.
3. It is also the responsibility of the senior students to involve their juniors in all kinds of activities.
4. Senior must ensure that no ragging is taking place anywhere in the campus.
5. If any incident of ragging occurs it is the duty of the senior students to bring it to the notice of higher officials.
6. Flying squad is nominated with a group of staff members to look after the issues related to anti-ragging activities inside and outside the college campus.
7. In accordance with the circular received from JNTUK anti ragging policy- Comprehensive guidelines 2016-17 discussed to implement the same.
8. Anti-Ragging Committee members are advised to address the II, III, & IV year students regarding ragging and its implications.
9. To establish cordial relationship between senior and junior students, fresher's day is to be organized tentatively in the last week of August 2016.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth	Principal	Chairperson	
2.	Dr. K. Srihari Varma	H & BS. Prof	Convener	
3.	Kum. M. Subha Renuka	CE., Asst .Prof	Member	
4.	Sri. G. Ravi Kumar	EEE., Asst .Prof	Member	
5.	Sri. N. Raja Naidu	ME., Asst .Prof	Member	



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6.	Sri.V. K.A.S. Krishnan	ECE., Asst .Prof	Member	<i>UVA</i>
7.	Smt. R.V.V. Gani Lakshmi	CSE., Asst .Prof	Member	<i>T.R. Gani</i>
8.	Sri. D. P. S. Kiran	H & BS., Asst .Prof	Member	<i>Kiran</i>
9.	Reddy Saikiran	IV M.E	Student Member	<i>Saikiran</i>
10.	Dadipogu Shainy	IV E.C.E	Student Member	<i>Shainy</i>
11.	M L Narasimha Raja Vamsi	II C.S.E	Student Member	<i>Vamsi</i>
12.	S H K Koushik	I C.E	Student Member	<i>Koushik</i>



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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 18.07.2016

CIRCULAR

It is hereby informed to all the members of the Anti-Ragging Committee to attend a meeting on 20th July 2016 at 03:00 P.M in Principal Chamber without fail.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. K. Srihari Varma	H & BS. Prof	Convener	
2.	Kum. M. Subha Renuka	CE., Asst .Prof	Member	
3.	Sri. G. Ravi Kumar	EEE., Asst .Prof	Member	
4.	Sri. N. Raja Naidu	ME., Asst .Prof	Member	
5.	Sri.V. K.A.S. Krishnan	ECE., Asst .Prof	Member	
6.	Smt. R.V.V. Gani Lakshmi	CSE., Asst .Prof	Member	
7.	Sri. D. P. S. Kiran	H & BS., Asst .Prof	Member	

18/7/16

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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 03.07.2016

CIRCULAR

ANTI-RAGGING COMMITTEE CONSTITUED FOR THE ACADEMIC YEAR 2016-17

The ANTI-RAGGING COMMITTEE of the college which was constituted as per the directions of the Hon'ble High Court of Andhra Pradesh has been reconstituted with the following members for the academic year 2016-17.

The main objective of this Committee is to receive complaints (either oral or written) and to take appropriate disciplinary action against the erring students. It will also advise the Principal on matters of ragging and it oversees the functioning of the department committees for Prevention of Ragging in the campus and outside.

Convener of Anti-Ragging squad is hereby being requested to convene a meeting of the Anti-Ragging squad at the earliest to chalk-out detail action plans for further consolidating measures in order to maintaining ragging free environment in the College premises.

Concerned students and their parent / guardians may also approach Anti-Ragging Squad for any complaint relating to ragging / abetting ragging.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. K. Srihari Varma	H & BS. Prof	Convener	
2.	Kum. M. Subha Renuka	CE., Asst .Prof	Member	
3.	Sri. G. Ravi Kumar	EEE., Asst .Prof	Member	
4.	Sri. N. Raja Naidu	ME., Asst .Prof	Member	
5.	Sri.V. K.A.S. Krishnan	ECE., Asst .Prof	Member	
6.	Smt. R.V.V. Gani Lakshmi	CSE., Asst .Prof	Member	
7.	Sri. D. P. S. Kiran	H & BS., Asst .Prof	Member	

1.8/3/2/16

PRINCIPAL

Principal

IDEAL INSTITUTE OF TECHNOLOGY
Vidyutnagar, KAKINADA.

Copy to:
Notice Boards of all departments

**GRIEVANCE
REDRESSAL
CELL**



IDEAL INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada)

Vidyut Nagar, Kakinada-533003 (A.P.)

MINUTES OF THE MEETING

Minutes of the Grievance Redressal Cell meeting held on 10th November 2020.

Agenda:

General Meeting with the members of the committee

Resolutions:

Today on 10th November 2020 from 01:30 P.M. onwards a meeting of "Grievance Redressal Cell (GRC)" held at the Principal chamber to discuss the following agenda in presence of the following members.

1. Principal gave opening remarks to the members and explained the responsibility and functionality of the cell to committee members.
2. Chairperson of the committee appreciated all the members as no grievances were found in website.
3. Every person of the committee should be vigilant in their duties to solve the student's grievances.

At last the meeting was concluded with vote of thanks

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth	ME, PRINCIPAL	Chairman	
2.	Dr. CH.V.V.S.N.Murthy	H & BS., Prof	Convener	
3.	Kum.V Taranga D Kalyani	CE., Asst .Prof	Member	
4.	Sri. M. Jagadeesh	EEE., Asst .Prof	Member	
5.	Sri. Ch.Raju	ME., Asst .Prof	Member	
6.	Sri. P.S. J. Sriram	ECE., Asst .Prof	Member	
7.	Sri. R.S.V.V. Prasad Rao	CSE., Asst .Prof	Member	
8.	Sri. N.Rahul Khanna	H & BS., Asst .Prof	Member	
9.	Kadali Yaswanth Kumar	IV C.E	Student Member	
10.	Nagulla Gopi Kiran	IV E.E.E	Student Member	
11.	Ganja Sai Mahesh	IV M.E	Student Member	
12.	Daliarthi Jyothi Kiran	III E.E.E	Student Member	
13.	Annamneedi Mahasri	III M.E	Student Member	
14.	T Sai Lavanya Tulasi	II C.E	Student Member	
15.	M Vijay Sai Phani Kumar	II M.E	Student Member	
16.	R Sai Sandeep	II E.C.E	Student Member	



IDEAL INSTITUTE OF TECHNOLOGY

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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 10.11.2020

CIRCULAR

As notified by the All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, Grievance Redressal Committee (GRC) is constituted at the college level. GRC provides a means to submit an application for any aggrieved student seeking Redressal of the grievance. Following are nominated to be members of the same for tenure of two years. Employees and students are hereby informed to use the services of the committee for redressal of their grievances. The procedure for submitting a grievance can be found at idealtech.edu.in/complaints.php

All the members of the committee are informed to attend the meeting without fail. Follow covid-19 protocol

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth	ME, PRINCIPAL	Chairman	
2.	Dr. CH.V.V.S.N.Murthy	H & BS., Prof	Convener	
3.	Kum.V Taranga D Kalyani	CE., Asst .Prof	Member	
4.	Sri. M. Jagadeesh	EEE., Asst .Prof	Member	
5.	Sri. Ch.Raju	ME., Asst .Prof	Member	
6.	Sri. P.S. J. Sriram	ECE., Asst .Prof	Member	
7.	Sri. R.S.V.V. Prasad Rao	CSE., Asst .Prof	Member	
8.	Sri. N.Rahul Khanna	H & BS., Asst .Prof	Member	
9.	Kadali Yaswanth Kumar	IV C.E	Student Member	
10.	Nagulla Gopi Kiran	IV E.E.E	Student Member	
11.	Ganja Sai Mahesh	IV M.E	Student Member	
12.	Daliarthi Jyothi Kiran	III E.E.E	Student Member	
13.	Annamneedi Mahasri	III M.E	Student Member	
14.	T Sai Lavanya Tulasi	II C.E	Student Member	
15.	M Vijay Sai Phani Kumar	II M.E	Student Member	
16.	R Sai Sandeep	II E.C.E	Student Member	

PRINCIPAL

Principal
IDEAL INSTITUTE OF TECHNOLOGY
Vidyutnagar, KAKINADA.



Date: 10.06.2019

MINUTES OF THE MEETINGMinutes of the meeting held on 08th June 2019 at Conference Hall at 11:00 A.M.

The Members who are attended the Grievance Redressal Committee meeting:

1. The Principal welcomed all the committee members.
2. The Principal requested to intimate the members that the Institution has a transparent mechanism for timely Redressal of student grievances including sexual harassment and ragging cases
3. Principal gave opening remarks to the members and explained the responsibility and functionality of the cell to committee members.
4. Principal instructed to create awareness among the students and staff about Grievance Redressal Cell.
5. Few Students from all branches are the members of this committee

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth.	ME, PRINCIPAL	Chairman	T. Sri
2.	Dr. CH.V.V.S.N.Murthy	H & BS., Prof	Convener	Uy
3.	Sri. R. Kiran Kumar	CE., Asst .Prof	Member	R. Kiran
4.	Sri. M. Jagadeesh	EEE., Asst .Prof	Member	M. Jagadeesh
5.	Sri. P. Durga Prasad	ME., Asst .Prof	Member	P. D. Prasad
6.	Sri. P.S. J. Sriram	ECE., Asst .Prof	Member	S. Pr
7.	Sri. R.S.V.V. Prasad Rao	CSE., Asst .Prof	Member	R. Prasad
8.	Sri. N.Rahul Khanna	H & BS., Asst .Prof	Member	N. Rahul
9.	Sirivela Sri Vidhyadhar	IV C.E	Student Member	S. Vidhyadhar
10.	P N V Siva Gangadhar	IV E.E.E	Student Member	P. N. V. Siva
11.	Avala Veera Sai Kumar	III C.E	Student Member	A. V. S. Kumar
12.	M V V Sri Dhanush	III E.E.E	Student Member	M. V. V. Dhanush
13.	Sana Sriram	III M.E	Student Member	S. Sriram
14.	Kadali Yaswanth Kumar	II C.E	Student Member	K. Yaswanth
15.	Nagulla Gopi Kiran	II E.E.E	Student Member	N. G. Kiran
16.	Daliparthi Jyothi Kiran	I E.E.E	Student Member	D. J. Kiran
17.	Annamneedi Mahasri	I M.E	Student Member	A. Mahasri
18.	Sunkavilli Sai Dinesh	I C.S.E	Student Member	S. Dinesh



Date: 06.06.2019

CIRCULAR

A meeting of Grievance Redressal cell (GRC) will be held on 08th JUNE 2019 in the Conference Hall at 11:00 A.M. All the committee members are here by informed to attend the meeting without fail.

Agenda:

1. Measures to create awareness about the existence committee in college.
2. Updating the committee members on functioning of the committee and the role of its members.
3. Inform to students of all departments and classes to form a committee of GRC

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. CH.V.V.S.N.Murthy	H & BS.,Prof	Convener	
2.	Sri. R. Kiran Kumar	CE., Asst .Prof	Member	
3.	Sri. M. Jagadeesh	EEE., Asst .Prof	Member	
4.	Sri. P. Durga Prasad	ME., Asst .Prof	Member	
5.	Sri. P.S. J. Sriram	ECE., Asst .Prof	Member	
6.	Sri. R.S.V.V. Prasad Rao	CSE., Asst .Prof	Member	
7.	Sri. N.Rahul Khanna	H & BS., Asst .Prof	Member	

PRINCIPAL

Principal
IDEAL INSTITUTE OF TECHNOLOGY
Vidyutnagar, KAKINADA.



IDEAL INSTITUTE OF TECHNOLOGY

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Vidyut Nagar, Kakinada-533003 (A.P.)

MINUTES OF THE MEETING

Date: 04.07.2018

Today on 02.07.2018 from 11:00 am onwards a meeting of "Grievance Redressal Cell (GRC)" held at the Conference Hall to discuss the following agenda in presence of the following members.

1. Principal gave opening remarks to the members and explained the responsibility and functionality of the cell to committee members.
2. Principal instructed to create awareness to the students and staff about Grievance Redressal Cell.
3. The committee discussed the grievances/suggestions received and way to resolve/implement them.
4. Updating the committee members on functioning of the committee and the role of its members.
5. Some Students are also the members of this committee from all branches including First years and should be encouraged to participate in Grievance Committee.

S.No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. CH.V.V.S.N.Murthy	H &BS., Prof	Convener	
2.	Sri. K. Venkateswara Rao	EEE., Asst. Prof	Member	
3.	Sri. M. Dedeepya	ME., Asst. Prof	Member	
4.	Sri. CH. Venkata Prakash	ECE., Asst. Prof	Member	
5.	Kum. N. Durga Deepti Priya	CSE., Asst. Prof	Member	
6.	Smt. M. Sireesha	H & BS., Asst. Prof	Member	
7.	Sri. N. Rahul Khanna	H & BS., Asst. Prof	Member	
8.	N Satya Manikanta Suvijay	IV C.E	Student Member	
9.	G Bharathi Ramya	IV E.C.E	Student Member	
10.	P N V Siva Gangadhar	III E.E.E	Student Member	
11.	M V Rama Padmanabham	III M.E	Student Member	
12.	Chundru Srinivas	III E.C.E	Student Member	
13.	M V V Sri Dhanush	II E.E.E	Student Member	
14.	Sana Sriram	II M.E	Student Member	



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15.	Katta Uday Shankar	I C.E	Student Member	K. Uday
16.	Ganja Sai Mahesh	I M.E	Student Member	G. S. Mahesh
17.	Potnuri Chaitanya Sai Vikas	I E.C.E	Student Member	Vikas



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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 01.07.2018

CIRCULAR

A meeting of Grievance Redressal cell (GRC) will be held on 02.07.2018 in the Conference Hall at 11:00 A.M. All the committee members are here by informed to attend the meeting without fail.

"Grievance Redressal Cell (GRC)" is constituted as shown below for the academic year 2018-19 w.e.f. 01-07-2018.

S.No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. CH.V.V.S.N.Murthy	H &BS., Prof	Convener	<i>Chy</i>
2.	Sri. K. Venkateswara Rao	EEE., Asst. Prof	Member	<i>K. Venkateswara Rao</i>
3.	Sri. M. Dedeepya	ME., Asst. Prof	Member	<i>M.D.</i>
4.	Sri. CH. Venkata Prakash	ECE., Asst. Prof	Member	<i>Ch.V.Prakash</i>
5.	Kum. N. Durga Deepti Priya	CSE., Asst. Prof	Member	<i>N.D.P.</i>
6.	Smt. M. Sireesha	H & BS., Asst. Prof	Member	<i>Sireesha</i>
7.	Sri. N. Rahul Khanna	H & BS., Asst. Prof	Member	<i>Rahul</i>

T. S. Sridhar
PRINCIPAL

Principal
IDEAL INSTITUTE OF TECHNOLOGY
Vidyutnagar, KAKINADA.



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Vidyut Nagar, Kakinada-533003 (A.P.)

MINUTES OF THE MEETING

Date: 01.08.2017

Today on 01.08.2017 from 11:00 am onwards a meeting of "Grievance Redressal Cell (GRC)" was held at the Conference Hall to discuss the following agenda in presence of the following members.

1. Principal gave opening remarks to the members and explained the responsibility and functionality of the cell to the committee members.
2. Principal instructed to create awareness among the students and staff about Grievance Redressal Cell.
3. The committee discussed the grievances/suggestions received and ways to resolve/implement them.
4. Measures to create awareness about the existence of the committee in college.
5. Updating the committee members on functioning of the committee and the role of its members.
6. Some Students are also the members of this committee from all branches including First years and should be encouraged to participate in Grievance Committee.

S.No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth	ME, PRINCIPAL	Chairman	T. Srikanth
2.	Dr. CH.V.V.S.N.Murthy	H & BS., Prof	Convener	CH.V.V.S.N.Murthy
3.	Sri. K.Venkateswara Rao	EEE., Asst. Prof	Member	K. Venkateswara Rao
4.	Sri. M.Dedeepya	ME., Asst. Prof	Member	M. Dedeepya
5.	Sri. CH. Venkata Prakash	ECE., Asst. Prof	Member	Ch. V. Prakash
6.	Kum. N. Durga Deepti Priya	CSE., Asst. Prof	Member	N. Durga Deepti Priya
7.	Sri. N.Rahul Khanna	H & BS., Asst. Prof	Member	N. Rahul Khanna
8.	Godugunuri Sudheer Kumar	IV C.E	Student member	Godugunuri Sudheer Kumar
9.	Manepalli Ajay Karthik	IV C.S.E	Student member	Manepalli Ajay Karthik
10.	N S Manikanta Suvijay	III C.E	Student member	N S Manikanta Suvijay
11.	Gundra Bharathi Ramya	III E.C.E	Student member	Gundra Bharathi Ramya



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12.	Chundru Srinivas	II E.C.E	Student member	Ch. Srinivas
13.	B V Devi Priyanka	II C.S.E	Student member	B. V. Devi Priyanka
14.	Manchimsetti Anil Kumar	I C.E	Student member	Anil
15.	Oleti Nagarjuna	I E.E.E	Student member	O. Nagarjuna
16.	Sana Sriram	I M.E	Student member	S. Sriram



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Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 30.07.2017

CIRCULAR

A meeting of Grievance Redressal cell (GRC) will be held on 01.08.2017 in the Conference Hall at 11:00 A.M. All the committee members are here by informed to attend the meeting without fail.

S.No	Name of the Member	Department/ Designation	Designation
1.	Dr. CH.V.V.S.N.Murthy	H & BS., Prof	Convener
2.	Sri. K.Venkateswara Rao	EEE., Asst. Prof	Member
3.	Sri. M.Dedeepya	ME., Asst. Prof	Member
4.	Sri. CH. Venkata Prakash	ECE., Asst. Prof	Member
5.	Kum. N. Durga Deepti Priya	CSE., Asst. Prof	Member
6.	Sri. N.Rahul Khanna	H & BS., Asst. Prof	Member

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T. S. 30/7/17
PRINCIPAL

Principal
IDEAL INSTITUTE OF TECHNOLOGY
Vidyutnagar, KAKINADA.



Minutes of the Meeting

Minutes of the meeting held on 18th June 2016 at Conference Hall at 11:00 A.M.

The Members who are attended the Grievance Redressal Committee meeting:

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T.Srikanth	ME, Prof	Chairperson	T. Srikanth
2.	Dr. CH.V.V.S.N.Murthy	H & BS., Prof	Convener	Ch. V. V. S. N. Murthy
3.	Kum. K. Lakshmi Satya	CE., Asst .Prof	Member	K. L. Satya
4.	Sri. K.Venkateswara Rao	EEE., Asst .Prof	Member	K. Venkateswara Rao
5.	Sri. M.Dedeepya	ME., Asst .Prof	Member	M. Dedeepya
6.	Sri. CH.Venkata Prakash	ECE., Asst .Prof	Member	Ch. V. Venkata Prakash
7.	Kum. N.Durga Deepti Priya	CSE., Asst .Prof	Member	N. Durga Deepti Priya
8.	Sri. N.S.R.Murthy	H & BS., Asst .Prof	Member	N. S. R. Murthy
9.	Sri. N.Rahul Kanna	H & BS., Asst .Prof	Member	N. Rahul Kanna

1. The Principal welcomed all the committee members.
2. The Principal requested to intimate to the members that the Institution has a transparent mechanism for timely Redressal of student grievances including sexual harassment and ragging cases
3. Principal gave opening remarks to the members and explained the responsibility and functionality of the cell to the committee members.
4. Principal instructed to create awareness to the students and staff about Grievance Redressal Cell.
5. Some Students are also the members of this committee from all branches including First years and should encouraged to participate in Grievance Committee.

S.No	Name of the Member	Year /Department	Signature
1.	Shaik Sathar	IV C.E	Shaik Sathar
2.	Suribhatla Santhi Sri	IV E.E.E	Suribhatla Santhi Sri
3.	Badampudi Sreenu	II M.E	B. Sreenu
4.	Nagalla Ganesh Raj	II E.C.E	N. Ganesh Raj
5.	Chittimireddy Appaji	III M.E	Ch. Appaji
6.	Godugunuri Sudheer Kumar	III C.E	G. Sudheer Kumar
7.	Pediredla Naga Venkata Siva Gangadhar	I E.E.E	P. N. V. S. Gangadhar
8.	Manda Venkata Rama Padmanabham	I M.E	M. V. R. Padmanabham
9.	Chundru Srinivas	I E.C.E	Ch. Srinivas



Date: 15.06.2016

CIRCULAR

A meeting of Grievance Redressal cell (GRC) will be held on 18.06.2016 in the Conference Hall at 11:00 A.M. All the committee members are here by informed to attend the meeting without fail.

Agenda:

1. To discuss the grievance / suggestions received.
2. Measures to create awareness about the existence of the committee in college.
3. Updating the committee members on functioning of the committee and the role of its members.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. CH.V.V.S.N.Murthy	H & BS.,Prof	Convener	
2.	Kum. K. Lakshmi Satya	CE., Asst .Prof	Member	
3.	Sri. K.Venkateswara Rao	EEE., Asst .Prof	Member	
4.	Sri. M.Dedeepya	ME., Asst .Prof	Member	
5.	Sri. CH.Venkata Prakash	ECE., Asst .Prof	Member	
6.	Kum. N.Durga Deepti Priya	CSE., Asst .Prof	Member	
7.	Sri. N.S.R.Murthy	H & BS., Asst .Prof	Member	
8.	Sri. N.Rahul Khanna	H & BS., Asst .Prof	Member	

Inform to students who are the members of GRC committee

PRINCIPAL

**WOMEN
GRIEVANCE
REDRESSAL
CELL**



IDEAL INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada)

Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 05.10.2020

CIRCULAR

The following members were deputed as a committee to monitor and address all the grievances faced by this institute along with creating awareness about various gender related issues for the academic year 2020-21.

Committee was reconstituted with new members after covid. Due to pandemic some faculty are not available in off line so committee reconstitute with available faculty and observe grievance related issues.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth	ME, Prof	Chairperson	
2.	Smt. M.Sireesha	H & BS., Asst .Prof	Convener	
3.	Kum. M.Geetha Sri	CE., Asst .Prof	Member	
4.	Kum. N. Raja Veni	EEE., Asst .Prof	Member	
5.	Smt. J. L. Prathyusha	ME., Asst .Prof	Member	
6.	Smt. D. Vijaya Lakshmi	ECE., Asst .Prof	Member	
7.	Smt. S. Jyothirmayee	CSE., Asst .Prof	Member	
8.	Smt. P.S. Surya Kumari	H & BS., Asst .Prof	Member	

ROLES AND RESPONSIBILITIES

- To safeguard the rights of female students, faculty and staff members
- Provision of opportunities and programs for girls and women to be financially, mentally and emotionally empowered to promote their growth as individuals in their own right.
- To promote a culture of respect and equality for female gender.
- To provide a platform for listening to complaints and redressal of grievances
- To incorporate hygiene habits and ensure a healthy atmosphere in and around the college
- To prevent sexual harassment and to promote general well-being of female students, teaching and non-teaching women staff VIPW.
- To ensure personality building along with academic development of students.

- To organize various types of training programmes and create awareness about self-employment schemes, women's rights and gender equity.
- To receive any grievance/complaint from students/staff regarding sexual harassment.
- To investigate the case based on the above mentioned complaints relating to sexual harassment within 10 days.
- To conduct a systematic inquiry on receiving any complaints from aggrieved students/staff and submit a detailed report to the undersigned for suitable action.
- To create awareness about health and hygiene among girl students.
- To create social awareness about the problems of women in general and gender discrimination in particular by means conducting informative programs

NOTE: FOLLOW COVID PRECAUTIONS WHILE ENTERING IN CLASS ROOMS

MEETING SCHEDULE:

Committee meets periodically in the academic year and whenever required.

1. The cell shall meet at least twice every academic year.
2. The chairperson of the cell can call an emerging meeting on receipt of a complaint.
3. If any complaints and grievances please use our college website:
idealtech.edu.in/complaints.php



IDEAL INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada)

Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 18.06.2019

CIRCULAR

To promote healthy working environment for all women employees/students; a cell has been constituted for redressal of grievances. The following are the committee members of the Women's Grievance & Redressal Cell in the college for the prevention of and action against sexual harassment of women and gender discrimination.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Smt. M.Sireesha	H & BS., Asst .Prof	Convener	
2.	Kum. M.Geetha Sri	CE., Asst .Prof	Member	
3.	Kum. N. Raja Veni	EEE., Asst .Prof	Member	
4.	Smt. J. L. Prathyusha	ME., Asst .Prof	Member	
5.	Smt. D. Vijaya Lakshmi	ECE., Asst .Prof	Member	
6.	Smt. S. Jyothirmayee	CSE., Asst .Prof	Member	
7.	Smt. P.S. Surya Kumari	H & BS., Asst .Prof	Member	

ROLES AND RESPONSIBILITIES

- To safeguard the rights of female students, faculty and staff members
- Provision of opportunities and programs for girls and women to be financially, mentally and emotionally empowered to promote their growth as individuals in their own right.
- To promote a culture of respect and equality for female gender.
- To provide a platform for listening to complaints and redressal of grievances
- To incorporate hygiene habits and ensure a healthy atmosphere in and around the college
- To prevent sexual harassment and to promote general well-being of female students, teaching and non-teaching women staff Ideal Institute of Technology, Kakinada
- To ensure personality building along with academic development of students.
- To organize various types of training programmes and create awareness about self-employment schemes, women's rights and gender equity.



IDEAL INSTITUTE OF TECHNOLOGY

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Vidyut Nagar, Kakinada-533003 (A.P.)

- To receive any grievance/complaint from students/staff regarding sexual harassment.
- To investigate the case based on the above mentioned complaints relating to sexual harassment within 10 days.
- To conduct a systematic inquiry on receiving any complaints from aggrieved students/staff and submit a detailed report to the undersigned for suitable action.
- To create awareness about health and hygiene among girl students.
- To create social awareness about the problems of women in general and gender discrimination in particular by means conducting informative programs.

MEETING SCHEDULE:

Committee meets periodically in the academic year and whenever required.

1. The cell shall meet at least twice every academic year.
2. The chairperson of the cell can call for an emerging meeting on receipt of a complaint.

PRINCIPAL

Principal
IDEAL INSTITUTE OF TECHNOLOGY
Vidyutnagar, KAKINADA.



DEAL INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi & Affiliated To JNTUK, Kakinada)

Vidyut Nagar, Kakinada-533003 (A.P.)

Date: 20.07.2018

CIRCULAR

The following members were deputed as a committee to monitor and address all the grievances faced by women of this institute along with creating awareness about various gender related issues for the academic year 2018-19.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Smt. K. Aruna	ME., Assoc.Prof.	Convener	<i>K. Aruna</i>
2.	Kum. Sumavalli. Kalahasty	CE., Asst .Prof	Member	<i>K. Aruna</i>
3.	Kum. N. Raja Veni	EEE., Asst .Prof	Member	<i>NR</i>
4.	Smt. J. L. Prathyusha	ME., Asst .Prof	Member	<i>J.L. Prathyusha</i>
5.	Smt. D. Vijaya Lakshmi	ECE., Asst .Prof	Member	<i>D. Vijaya Lakshmi</i>
6.	Smt. S. Surya Sri	CSE., Asst .Prof	Member	<i>S. Surya Sri</i>
7.	Smt. P.S. Surya Kumari	H & BS., Asst .Prof	Member	<i>P.S. Surya Kumari</i>

ROLES & RESPONSIBILITIES:

- To deal with the cases /complaints of sexual annoyance and any other type of harassment of the students of the college.
- To process all the individual complaints and take suitable action thereon in the manner and mode as per the college norms.
- To provide assistance to the students for taking preventive steps in the matter of gender discrimination and sexual harassment
- To form /review the guidelines /policy for redress of the grievance as required from time to time, which may be in accordance with those issued by Supreme Court and Government Agencies.
- To allow students to put up a grievance in writing to the respective committee in charge.
- To act upon those cases which have been forwarded along with the necessary documents.



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- To assure that the grievance has been properly solved in a stipulated time limit provided by the cell.
- To appraise the female students, faculty and staff members with knowledge of their legal rights.
- To safeguard the rights of female students, faculty and staff members.
- To provide an opportunity and create an idea on programs for girls and women to be financially, mentally and emotionally empowered to promote their growth as individuals in their own right.
- To promote a culture of respect and equality for female gender.
- To provide a platform for listening to complaints and redressal of grievances.
- To incorporate hygiene habits and ensure a healthy atmosphere in and around the college premises.
- To prevent sexual harassment and promote general well-being of female students, teaching non-teaching female staff of IITKKD
- To ensure personality development along with academic development of students.
- To organize various types of training programmes and create awareness about self-employment schemes, women's rights and gender equity.

MEETING SCHEDULE:

Committee meets periodically in the academic year and whenever required.

1. The cell shall meet at least twice every academic year.
2. The chairperson of the committee can call for an emergency meeting on receipt of a complaint.


PRINCIPAL

Principal
IDEAL INSTITUTE OF TECHNOLOGY
Vidyutnagar, KAKINADA.



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Date: 20.06.2017

CIRCULAR

The following members were deputed as a committee to monitor and address all the grievances faced by this institute along with creating awareness about various gender related issues for the academic year 2017-18.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Smt. K. Aruna	ME., Assoc.Prof.	Convener	<i>K. Aruna</i>
2.	Kum. R. Gayatri Devi	CE., Asst .Prof	Member	<i>R. Gayatri Devi</i>
3.	Smt. R. Vijaya Lakshmi	ME., Asst .Prof	Member	<i>R.V.L.</i>
4.	Smt. D. Vijaya Lakshmi	ECE., Asst .Prof	Member	<i>D. Vijaya Lakshmi</i>
5.	Smt. S. Surya Sri	CSE., Asst .Prof	Member	<i>S. Surya Sri</i>
6.	Smt. P.S. Surya Kumari	H & BS., Asst .Prof	Member	<i>P.S. Surya Kumari</i>

ROLE:

- To furnish the female students, faculty and staff members with knowledge of their legal rights.
- To safeguard the rights of female students, faculty and staff members.
- Provision of opportunities and programs for girls and women to be financially, mentally and emotionally empowered to promote their own right.
- To promote a culture of respect and equality for female gender.
- To provide a platform for listening to complaints and redressal of forgiveness.
- To incorporate hygiene habits and ensure a healthy atmosphere in and around the college premises.
- To prevent sexual harassment and to promote general well-being of female students, teaching and non-teaching women staff.
- To ensure personality building along with academic development of students.
- To organize various types of training programmers and create awareness about self-employment schemes, women's rights, gender equality.



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RESPONSIBILITIES:

- ◆ To receive any grievance /complaint from students/staff regarding sexual harassment.
- ◆ To investigate the case based on the above mentioned complaints from relating to sexual harassment within 10 working days.
- ◆ To conduct a systematic inquiry on receiving any complaints from aggrieved students/staff and submit a detailed report to the undersigned for suitable action.
- ◆ To create awareness about health and hygiene among girl students.
- ◆ To create social awareness about the problems of women in general and gender discrimination in particular by means of programs.

MEETING SCHEDULE:

Committee meets periodically in the academic year and whenever required.

- i. The cell shall meet at least twice every academic year .
- ii. The chairperson of the cell can call for an emergency meeting on receipt of a complaint.

T. S. 20/6/17
PRINCIPAL

Principal
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Date: 15.06.2016

CIRCULAR

The College Management has decided to constitute the “Women Grievance Redressal Cell (WGRC)” to promote healthy working environment for all Women employees & students and for the Redressal of Grievances.

The following are the committee members of “Women Grievance Redressal Cell(WGRC)”in the college constituted for the prevention of and to take action against sexual harassment of women and gender discrimination.

S. No	Name of the Member	Department/ Designation	Designation	Signature
1.	Dr. T. Srikanth	ME, Prof	Chairperson	T. Srikanth
2.	Smt. K. Aruna	ME., Assoc.Prof.	Convener	K. Aruna
3.	Kum. R. Gayatri Devi	CE., Asst .Prof	Member	R. Gayatri Devi
4.	Smt. R. Vijaya Lakshmi	ME., Asst .Prof	Member	R. Vijaya Lakshmi
5.	Smt. D. Vijaya Lakshmi	ECE., Asst .Prof	Member	D. Vijaya Lakshmi
6.	Smt. S. Surya Sri	CSE., Asst .Prof	Member	S. Surya Sri
7.	Smt. P.S. Surya Kumari	H & BS., Asst .Prof	Member	P.S. Surya Kumari
8.	Dadipogu Shainy	IV E.C.E	Student Member	Shainy
9.	Geddam Geetha Akhila	IV C.S.E	Student Member	Geetha
10.	Ganta Naga Mounika	III E.E.E	Student Member	Mounika

Responsibilities:

- To deal with the complaints of sexual annoyance and any other type of harassment of the students of the college.
- To process all the individual complaints and take suitable action thereon in the manner and mode as per the college norms.
- To provide assistance to the students for taking preventive steps in the matter of gender discrimination and sexual harassment



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- To form/review the guidelines/policy Redressal of the grievance as required from time to time, this may be in accordance with those issued by Supreme Court and Government Agencies.
- To allow students to put up the grievance in writing to the respective committee in-charge.
- To act upon those complaints which were forwarded along with the necessary documents.
- To assure that the grievance has been properly solved in the stipulated time limit provided by the cell.
- The committee will meet twice a year and whenever required.

MEETING SCHEDULE:

Committee meets periodically in the academic year and whenever required.

- ❖ The cell shall meet at least twice in every academic year.
- ❖ The Chairperson of the cell can call for an emergency meeting on receipt of a complaint.


PRINCIPAL

Principal
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